

# Susan Myket, Ph.D. & Associates

Using Research-Supported Therapies to Enrich Families

## CHILD/ADOLESCENT INTAKE FORM

(Please Print)					
Today's Date	Appt. With		Whom may we thank for referring you?		
<b>CLIENT INFORMATION</b>					
Last Name, First Name, Middle Initial			Age	Birth Date	<input type="checkbox"/> Male <input type="checkbox"/> Female
Street Address		City		State	Zip Code
Client Lives with					
Referring Doctor (if required by insurance)			Phone:		Notify of your visit? <input type="checkbox"/> Yes <input type="checkbox"/> No
Primary Care Physician (if different from Referring Dr.)			Phone:		Notify of your visit? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>PARENT/GUARDIAN RESPONSIBLE FOR ACCOUNT</b>					
Last Name, First Name, Middle Initial				Birth Date	
Billing Address if different than client's			City	State	Zip Code
Preferred Phone #	<input type="checkbox"/> Cell <input type="checkbox"/> Landline	Confidential Msg/Txt <input type="checkbox"/> Yes <input type="checkbox"/> No	Alternate Phone #	<input type="checkbox"/> Cell <input type="checkbox"/> Landline	Confidential Msg/Txt <input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address			<b>I give permission to send the following to my email address:</b> Group Therapy Info (approx. each quarter) & Practice Updates. <input type="checkbox"/> Yes <input type="checkbox"/> No Appointment Information if we can't reach you by phone. <input type="checkbox"/> Yes <input type="checkbox"/> No Updated Privacy Notices <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer's Name, Address, and Work Phone (Confidential VM <input type="checkbox"/> Yes <input type="checkbox"/> No)					
Anything else you'd like us to know about communicating with you or your family					
<b>PARENT/GUARDIAN # 2</b>					
Last Name, First Name, Middle Initial				Birth Date	
Address if different than client's			City	State	Zip Code
Preferred Phone #	<input type="checkbox"/> Cell <input type="checkbox"/> Landline	Confidential Msg/Txt <input type="checkbox"/> Yes <input type="checkbox"/> No	Alternate Phone #	<input type="checkbox"/> Cell <input type="checkbox"/> Landline	Confidential Msg/Txt <input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address			<b>I give permission to send the following to my email address:</b> Group Therapy Info (approx. each quarter) & Practice Updates. <input type="checkbox"/> Yes <input type="checkbox"/> No Appointment Information if we can't reach you by phone. <input type="checkbox"/> Yes <input type="checkbox"/> No Updated Privacy Notices <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer's Name, Address, and Work Phone (Confidential VM <input type="checkbox"/> Yes <input type="checkbox"/> No)					

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**CHILD/ADOLESCENT INTAKE FORM CONTINUED**

PRIMARY INSURANCE INFORMATION		
Insured's Last Name, First Name, Middle Initial		Birth Date
Insurance Company	Phone Number	
Insurance Billing Address		
Policy No.	Group No.	Client Relationship to Insured <input type="checkbox"/> Self <input type="checkbox"/> Dependent
SECONDARY INSURANCE INFORMATION (IF APPLICABLE)		
Insured's Last Name, First Name, Middle Initial		Birth Date
Insurance Company	Phone Number	
Insurance Billing Address		
Policy No.	Group No.	Client Relationship to Insured <input type="checkbox"/> Self <input type="checkbox"/> Dependent
<p>The above information is true to the best of my knowledge. I authorize Susan Myket, Ph.D. &amp; Associates to use and disclose my private health information for treatment, payment, and health care operations. I authorize my insurance benefits be paid directly to the practice. I understand that I am financially responsible for any balance. Furthermore, I have reviewed the Notice of Privacy Practices and Client Information Brochure provided. I fully understand and accept the terms of this practice. I have had the opportunity to ask questions which clarify the conditions under which I consent to treatment and give my permission to Susan Myket, Ph.D. &amp; Associates to provide evaluation, testing, consultation, and/or psychotherapy for myself or my child/family.</p>		
Parent/Guardian Signature		Date
12-17 Year Old Client Signature – I understand my privacy rights & terms of the practice and I consent to treatment.		Date

**Authorization to Secure Payment**

I, \_\_\_\_\_ authorize Susan Myket, Ph.D. & Associates to process payment on my Visa, MasterCard or Discover for any balance due that has not been paid **30 days after my bill is received. These charges will appear from NetSource Billing, LLC.** I understand that if my card is declined, Susan Myket, Ph.D. & Associates may put my payment through on another day when funds become available. I further understand that if I miss a scheduled appointment and fail to provide 24 hours advance notice, I will be billed the full amount of the session and my credit card will be charged per the statement above. I understand that I have given Susan Myket, Ph.D. & Associates my Credit Card information. I have read and understand this authorization to secure payment.

**My credit card information is as follows:**

_____	_____	_____	_____
Name on Credit Card	Client's Name	Signature of Card Holder	Today's Date
_____	_____	_____	_____
Credit Card Account Number	Expiration Date	3-4 Dig. Sec. Code	Zip Code of CC Billing Address
Is this a debit card? <input type="checkbox"/> Yes <input type="checkbox"/> No			